



# Security Classification Policy and Procedure: E.O. 12958, as Amended

**Kevin R. Kosar**

Analyst in American National Government

November 3, 2009

Congressional Research Service

7-5700

[www.crs.gov](http://www.crs.gov)

97-771

**CRS Report for Congress**

*Prepared for Members and Committees of Congress*

Report Documentation Page				Form Approved OMB No. 0704-0188	
Public reporting burden for the collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to a penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.					
1. REPORT DATE <b>03 NOV 2009</b>		2. REPORT TYPE		3. DATES COVERED <b>00-00-2009 to 00-00-2009</b>	
4. TITLE AND SUBTITLE <b>Security Classification Policy and Procedure: E.O. 12958, as Amended</b>				5a. CONTRACT NUMBER	
				5b. GRANT NUMBER	
				5c. PROGRAM ELEMENT NUMBER	
6. AUTHOR(S)				5d. PROJECT NUMBER	
				5e. TASK NUMBER	
				5f. WORK UNIT NUMBER	
7. PERFORMING ORGANIZATION NAME(S) AND ADDRESS(ES) <b>Congressional Research Service, The Library of Congress, 101 Independence Avenue SW, Washington, DC, 20540-7500</b>				8. PERFORMING ORGANIZATION REPORT NUMBER	
9. SPONSORING/MONITORING AGENCY NAME(S) AND ADDRESS(ES)				10. SPONSOR/MONITOR'S ACRONYM(S)	
				11. SPONSOR/MONITOR'S REPORT NUMBER(S)	
12. DISTRIBUTION/AVAILABILITY STATEMENT <b>Approved for public release; distribution unlimited</b>					
13. SUPPLEMENTARY NOTES					
14. ABSTRACT					
15. SUBJECT TERMS					
16. SECURITY CLASSIFICATION OF:			17. LIMITATION OF ABSTRACT <b>Same as Report (SAR)</b>	18. NUMBER OF PAGES <b>11</b>	19a. NAME OF RESPONSIBLE PERSON
a. REPORT <b>unclassified</b>	b. ABSTRACT <b>unclassified</b>	c. THIS PAGE <b>unclassified</b>			

## Summary

Largely prescribed in a series of successive presidential executive orders issued over the past 50 years, security classification policy and procedure provide the rationale and arrangements for designating information officially secret for reasons of national security, and for its declassification as well. President Franklin D. Roosevelt issued the first executive order (E.O. 8381) in 1940.

Current security classification policy may be found in Executive Order 12958, which was signed by President William Clinton on April 17, 1995. It “prescribes a uniform system for classifying, safeguarding, and declassifying national security information.” As issued, E.O. 12958 declared, “If there is significant doubt about the need to classify information, it shall not be classified.” Additionally, the order stated “If there is significant doubt about the appropriate level of classification, it shall be classified at the lower level.”

President George W. Bush amended Executive Order 12958 via Executive Order 13292 on March 25, 2003. E.O. 13292 made many changes to E.O. 12958, and eliminated both of the aforementioned “significant doubt” provisions.

On May 27, 2009, President Barack Obama ordered a review of E.O. 12958. The assistant to the President for National Security Affairs (commonly known as the National Security Advisor) is required to submit to the President “recommendations and proposed revisions” to E.O. 12958 within 90 days.

To date, the Administration has not issued a new executive order. Nor has the National Security Advisor publicly released his recommendations and proposed revisions. However, in late September, there were reports of a leaked working draft of the new executive order. The draft reportedly included some significant changes to the current security classification system, including the automatic declassification of all records 50 years after they are produced and the establishment of a National Declassification Center.

This report will be updated to reflect further presidential or congressional action.

## **Contents**

Background .....	5
Clinton’s Executive Order 12958 As Issued .....	6
Prescribing Declassification .....	7
Controversial Areas.....	8
Classification Challenges .....	8
A Balancing Test.....	8
Program Direction.....	8
New Organizations.....	9
Bush’s Amendments to E.O. 12958 .....	10
Obama’s Review of E.O. 12958 .....	10

## **Contacts**

Author Contact Information .....	12
Acknowledgments .....	12

## Background

Although formal armed forces information security orders had been in existence since 1869, security classification arrangements assumed a presidential character in 1940. The reasons for this late development are not entirely clear, but it probably was prompted by desires to clarify the authority of civilian personnel in the national defense community to create official secrets, to establish a broader basis for protecting military information in view of growing global hostilities, and to better manage a discretionary power of increasing importance to the entire executive branch.

Relying upon a 1938 statute concerning the security of armed forces installations and equipment and “information relative thereto,”<sup>1</sup> Franklin D. Roosevelt issued the first presidential security classification directive, E.O. 8381, in March 1940.<sup>2</sup> However, the legislative history of the statute which the President relied upon to issue his order provided no indication that Congress anticipated that such a security classification arrangement would be created.

Other executive orders followed. E.O. 10104, adding a fourth level of classified information, aligned U.S. information security categories with those of our allies in 1950.<sup>3</sup> A 1951 directive, E.O. 10290, completely overhauled the security classification program.<sup>4</sup> Information was now classified in the interest of “national security” and classification authority was extended to non-military agencies which presumably had a role in “national security” policy.

Criticism of the 1951 order prompted President Dwight D. Eisenhower to issue a replacement, E.O. 10501, in November 1953.<sup>5</sup> This directive and later amendments to it, as well as E.O. 11652 of March 8, 1972, and E.O. 12065 of June 28, 1978, successively narrowed the bases and limited discretion for assigning official secrecy to agency records.<sup>6</sup>

President Ronald W. Reagan issued E.O. 12356 on April 2, 1982.<sup>7</sup> Quickly, it came under criticism for reversing the limiting trend set by classification orders of the previous 30 years by expanding the categories of classifiable information, mandating that information falling within these categories be classified, making reclassification authority available, admonishing classifiers to err on the side of classification, and eliminating automatic declassification arrangements.

---

<sup>1</sup> 52 Stat. 3.

<sup>2</sup> President Franklin D. Roosevelt, “Defining Certain Vital Military and Naval Installations and Equipment,” 5 *Federal Register* 1147, March 26, 1940.

<sup>3</sup> President Harry S. Truman, “Defining Certain Vital Military and Naval Installations and Equipment as Requiring Protection Against the General Dissemination of Information Relative Thereto,” 15 *Federal Register* 597, February 3, 1950.

<sup>4</sup> President Harry S. Truman, “Prescribing Regulations Establishing Minimum Standards for the Classification, Transmission, and Handling, by Department and Agencies of the Executive Branch, of Official Information Which Requires Safeguarding in the Interest of the Security of the United States,” 16 *Federal Register* 9795, September 27, 1951.

<sup>5</sup> President Dwight D. Eisenhower, “Safeguarding Official Information in the Interests of the Defense of the United States,” 18 *Federal Register* 7049, November 10, 1953.

<sup>6</sup> President Richard M. Nixon, “Classification and Declassification of National Security Information and Material,” 37 *Federal Register* 5209, March 10, 1972; and President James E. Carter, “National Security Information,” 43 *Federal Register* 28249, July 3, 1978.

<sup>7</sup> President Ronald W. Reagan, “National Security Information,” 14 *Federal Register* 14874, April 6, 1982.

With the democratization of many eastern European countries, the demise of the Soviet Union, and the end of the cold war, President William J. Clinton, shortly after his inauguration, initiated a sweeping review of cold war rules on security classification in general and of E.O. 12356 in particular with a view to reform.<sup>8</sup>

Many began to suspect that the security classification program could be improved when the Department of Defense Security Review Commission, chaired by retired General Richard G. Stilwell, declared in 1985 that there were “no verifiable figures as to the amount of classified material produced in DoD and in defense industry each year.” Nonetheless, it was concluded that “too much information appears to be classified and much at higher levels than is warranted.”<sup>9</sup>

The cost of the security classification program became clearer when the General Accounting Office (now Government Accountability Office) reported in October 1993 that it was “able to identify government wide costs directly applicable to national security information totaling over \$350 million for 1992.” After breaking this figure down—it included only \$6 million for declassification work—the report added that “the U.S. government also spends additional billions of dollars annually to safeguard information, personnel, and property.”<sup>10</sup>

Established in April 1993, the President’s security classification task force transmitted its initial draft order to the White House seven months later. Circulated among the departments and agencies for comment, the proposal encountered strong opposition from officials within the intelligence and defense communities.<sup>11</sup> More revision of the draft directive followed.

As delay in issuing the new order continued, some in Congress considered legislating a statutory basis for classifying information in the spring of 1994.<sup>12</sup> In the fall, the President issued E.O. 12937 declassifying selected retired records at the National Archives.<sup>13</sup> After months of unresolved conflict over designating an oversight and policy direction agency, a compromise version of the order was given presidential approval in April 1995.

## Clinton’s Executive Order 12958 As Issued

The Clinton order, as initially issued, authorizes the classification of information for reasons of “national security,” which “means the national defense or foreign relations of the United

---

<sup>8</sup> Tim Weiner, “President Moves to Release Classified U.S. Documents,” *New York Times*, May 5, 1993, p. A18.

<sup>9</sup> U. S. Department of Defense, Department of Defense Security Review Commission, *Keeping The Nation’s Secrets* (Washington: GPO, 1985), pp. 48-49.

<sup>10</sup> U. S. General Accounting Office, *Classified Information: Costs of Protection Are Integrated With Other Security Costs*, GAO Report GAO/NSIAD-94-55 (Washington: October 1993), p. 1.

<sup>11</sup> See David C. Morrison, “For Whose Eyes Only?,” *National Journal*, vol. 26, February 26, 1994, pp. 472-476; Tim Weiner, “U.S. Plans Overhaul on Secrecy, Seeking to Open Millions of Files,” *New York Times*, March 18, 1994, pp. A1, B6; and R. Jeffrey Smith, “CIA, Others Opposing White House Move to Bare Decades-Old Secrets,” *Washington Post*, March 30, 1994, p. A14.

<sup>12</sup> See U. S. Congress, House Permanent Select Committee on Intelligence, *A Statutory Basis for Classifying Information*, hearing, 103<sup>rd</sup> Cong., 2<sup>nd</sup> sess., March 16, 1994 (Washington: GPO, 1995).

<sup>13</sup> President William J. Clinton, “Declassification of Selected Records within the National Archives of the United States,” 59 *Federal Register* 59097, November 15, 1994, at <http://www.archives.gov/federal-register/executive-orders/pdf/12937.pdf>.

States.”<sup>14</sup> Regarding the threshold consideration as to whether a classification action should occur, the order states: “If there is significant doubt about the need to classify information, it shall not be classified.” No explanation of the term “significant” is provided. Nonetheless, it reversed the policy of E.O. 12356, which directed classifiers to err on the side of classification in questionable cases.

E.O. 12958 retains three classification levels, identified by the traditional *Top Secret*, *Secret*, and *Confidential* markings. Again reversing E.O. 12356 policy, the Clinton order states: “If there is significant doubt about the appropriate level of classification, it shall be classified at the lower level.” This too was a reversal of E.O. 12356, which required classification at the higher level.

The classification categories specified in E.O. 12958—identifying inclusively the information subjects that may be considered for classification—are the same as those of E.O. 12356, with one exception. E.O. 12356 explicitly provided for the President to create additional classification categories. No such allowance is stated in E.O. 12958; any additional category had to be appended by a subsequent executive order.

## Prescribing Declassification

Unlike E.O. 12356, E.O. 12958 limits the duration of classification. When information is originally classified, an attempt is to be made “to establish a specific date or event for declassification.” Alternatively, if a short-term time or event for declassification cannot be determined, the new order sets a 10-year terminus. However, allowance is made for extending the duration of classification beyond the 10-year limit in selected cases and in accordance with prescribed procedures and conditions. In brief, the intent appears to be that only a small quantity of the most highly sensitive information would be maintained under security classification for periods longer than 10 years.

Other arrangements are specified for the automatic declassification of historic government records—those that are more than 25 years old and have been determined by the Archivist of the United States to have permanent historical value. E.O. 12958 mandates the beginning of government wide declassification of historic records five years hence, shortly after the turn of the century. Allowance is made for continuing the classification of these materials in selected cases and in accordance with prescribed procedures and conditions. Once again, the intent appears to be that only a small quantity of the most highly sensitive historic records would be maintained under security classification. The Archivist, according to the Clinton order, “shall establish a Government wide database of information that has been declassified.”

Furthermore, E.O. 12958 continues the mandatory declassification review requirement of E.O. 12356. This provision authorizes a person to request that almost any classified record be reviewed with a view to being declassified and publicly disclosed. Similarly, if an agency record requested pursuant to the Freedom of Information Act is found to be security classified, mandatory declassification review also occurs.

---

<sup>14</sup> President William J. Clinton, “Executive Order 12958—Classified National Security Information,” 60 *Federal Register* 19825, April 20, 1995, at [http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=1995\\_register&docid=fr20ap95-135.pdf](http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=1995_register&docid=fr20ap95-135.pdf).

## **Controversial Areas**

A few provisions of E.O. 12958 may be considered controversial. The Clinton order states that information “may not be reclassified after it has been declassified and released to the public under proper authority.” The reference to “proper authority” means that the information has not been disclosed through a leak. However, some question remains as to how “public” the proper disclosure must be to preclude retrieval and reclassification when some higher authority, having second thoughts, wants to stop disclosure.

Similarly, the Clinton order states: “Compilations of items of information which are individually unclassified may be classified if the compiled information reveals an additional association or relationship that (1) meets the standards for classification under this order; and (2) is not otherwise revealed in the individual items of information.” At issue here is the so-called “mosaic theory” that individual items of unclassified information, in aggregation, result in classifiable information. At dispute is the question of perception: government officials classify aggregated unclassified information items because they fear that harm to the national security could result if the aggregation were publicly disclosed.

E.O. 12958 continues to allow agency officials to “refuse to confirm or deny the existence or nonexistence of requested information whenever the fact of its existence or nonexistence is itself classified under this order.”

## **Classification Challenges**

E.O. 12958 authorized classification challenges. “Authorized holders of information who, in good faith, believe that its classification status is improper,” says the order, “are encouraged and expected to challenge the classification status of the information in accordance with agency procedures.”

## **A Balancing Test**

Another innovation, first introduced by E.O. 12065, President Jimmy Carter’s security classification directive, but eliminated in E.O. 12356, is the so-called balancing test. According to E.O. 12958, where “the need to protect ... information may be outweighed by the public interest in disclosure of the information, and in these cases the information should be declassified,” the question “shall be referred to the agency head or the senior agency official” responsible for classification matters for resolution. Because there was insufficient opportunity for the balancing test of E.O. 12065 to be implemented, the effect of the provision could not be assessed. E.O. 12958 provides an opportunity to conduct such an analysis sometime in the future.

## **Program Direction**

E.O. 12958 originally vested responsibility for implementing and supervising the security classification program in the director of the Office of Management and Budget (OMB), assisted by the director of the Information Security Oversight Office (ISOO).<sup>15</sup> The Clinton order also

---

<sup>15</sup> Conferees on the FY1995 Treasury, Postal Service, and Executive Office of the President appropriation transferred (continued...)



indicates that the Security Policy Board, a secretive body established in May 1994 by Presidential Decision Directive 29, a classified instrument, “shall make a recommendation to the President ... with respect to the issuance of a Presidential directive on safeguarding classified information.” This subsequent directive, according to E.O. 12958, “shall pertain to the handling, storage, distribution, transmittal and destruction of and accounting for classified information.”

## **New Organizations**

Finally, E.O. 12958 creates two new entities. The first of these, the Interagency Security Classification Appeals Panel (ISCAP), is composed of senior level representatives of the Secretary of State, Secretary of Defense, Attorney General, Director of Central Intelligence, Archivist of the United States, and Assistant to the President for National Security Affairs. The President selects the panel’s chair from among its members. The ISOO director serves as the ISCAP executive secretary and provides support staff. The functions of the panel, as specified in the Clinton order, are (1) to make final determinations on classification challenges appealed to it; (2) to approve, deny, or amend exemptions from automatic declassification sought by agencies; (3) to make final determinations on mandatory declassification review requests appealed to it; and, (4) generally, to advise and assist the President “in the discharge of his constitutional and discretionary authority to protect the national security of the United States.”

The second body established by the Clinton executive order, the Information Security Policy Advisory Council (ISPAC), is “composed of seven members appointed by the President for staggered terms not to exceed four years, from among persons who have demonstrated interest and expertise in an area related to the subject matters of [E.O. 12958] and are not otherwise employees of the Federal Government.” The functions of the ISPAC, as specified in the order, are to “(1) advise the President, the Assistant to the President for National Security Affairs, the Director of the Office of Management and Budget, or such other executive branch officials as it deems appropriate, on policies established under [E.O. 12958] or its implementing directives, including recommended changes to those policies; (2) provide recommendations to agency heads for specific subject areas for systematic declassification review; and (3) serve as a forum to discuss policy issues in dispute.

E.O. 12958 became effective on October 15, 1995, 180 days from the date of its issuance by the President.<sup>16</sup> An amending directive, E.O. 13142 of November 19, 1999, largely effected technical changes reflecting the transfer of ISOO to the National Archives and the administrative direction of the Archivist.<sup>17</sup>

---

(...continued)

ISOO from the General Services Administration to OMB (H.Rept. 103-741, p. 42). At the recommendation of the OMB director, conferees on the FY1996 Treasury, Postal Service, and Executive Office of the President appropriation transferred ISOO to the National Archives and Records Administration (H.Rept. 104-291, pp. 41-42).

<sup>16</sup> The implementing regulation is Office of Management and Budget, “Information Security Oversight Office; Classified National Security Information,” 60 *Federal Register* 53493, October 13, 1995.

<sup>17</sup> President William J. Clinton, “Amendment to Executive Order 12958—Classified National Security Information,” 64 *Federal Register* 66089, November 23, 1999.

## **Bush's Amendments to E.O. 12958**

Further amendment of E.O. 12958 occurred in late March 2003 when President George W. Bush issued E.O. 13292.<sup>18</sup> The product of a review and reassessment initiated in the summer of 2001, the directive, among other changes,

- eliminated the Clinton order's standard that information should not be classified if there is "significant doubt" about the need to do so;
- treats information obtained in confidence from foreign governments as classified;
- authorizes the Vice President, "in the performance of executive duties," to classify information originally;
- adds "infrastructures" and "protection services" to the categories of classifiable information;
- eases the reclassification of declassified records;
- postpones the starting date for automatic declassification of protected records 25 or more years old from April 17, 2003, to December 31, 2006;
- eliminates the requirement that agencies prepare plans for declassifying records;
- cancels the order requiring the Archivist to create a "government wide database of information that has been declassified," and instead requires the "Director of the Information Security Oversight Office ... [to] coordinate the linkage and effective utilization of existing agency databases of records that have been declassified and publicly released"; and
- permits the Director of Central Intelligence to block declassification actions of the ISCAP, unless overruled by the President.

Since E.O. 13292 was issued, there have been no further changes to E.O. 12958.

## **Obama's Review of E.O. 12958**

On May 27, 2009, President Barack H. Obama issued a memorandum ordering a review of E.O. 12958.<sup>19</sup> The President wrote,

[M]y Administration is committed to operating with an unprecedented level of openness. While the Government must be able to prevent the public disclosure of information where such disclosure would compromise the privacy of American citizens, national security, or other legitimate interests, a democratic government accountable to the people must be as

---

<sup>18</sup> See *Federal Register*, vol. 68, March 28, 2003, pp. 15315-15334, at <http://edocket.access.gpo.gov/2003/pdf/03-7736.pdf>. E.O. 12958 as amended also may be found at <http://www.archives.gov/isoo/policy-documents/eo-12958-amendment.html>.

<sup>19</sup> President Barack H. Obama, "Memorandum of May 27, 2009—Classified Information and Controlled Unclassified Information," 74 *Federal Register* 26277-26280, June 1, 2009.

transparent as possible and must not withhold information for self-serving reasons or simply to avoid embarrassment.<sup>20</sup>

To achieve these goals, the assistant to the President for National Security Affairs (commonly known as the National Security Advisor) is to submit to the President “recommendations and proposed revisions” to E.O. 12958 regarding<sup>21</sup>

- (i) Establishment of a National Declassification Center to bring appropriate agency officials together to perform collaborative declassification review under the administration of the Archivist of the United States;
- (ii) Effective measures to address the problem of over classification, including the possible restoration of the presumption against classification, which would preclude classification of information where there is significant doubt about the need for such classification, and the implementation of increased accountability for classification decisions;
- (iii) Changes needed to facilitate greater sharing of classified information among appropriate parties;
- (iv) Appropriate prohibition of reclassification of material that has been declassified and released to the public under proper authority;
- (v) Appropriate classification, safeguarding, accessibility, and declassification of information in the electronic environment, as recommended by the Commission on the Intelligence Capabilities of the United States Regarding Weapons of Mass Destruction and others; and
- (vi) Any other measures appropriate to provide for greater openness and transparency in the Government’s security classification and declassification program while also affording necessary protection to the Government’s legitimate interests.<sup>22</sup>

The National Security Advisor’s response was due in 90 days.

To date, the Administration has not issued a new executive order. Nor has the National Security Advisor publicly released his recommendations and proposed revisions. However, in late September, there were reports of a leaked working draft of the new executive order.<sup>23</sup> The draft reportedly included some significant changes to the current security classification system, including the automatic declassification of all records 50 years after they are produced and the establishment of a National Declassification Center.<sup>24</sup>

The Obama Administration has not commented on the draft.

---

<sup>20</sup> Ibid., p. 26277.

<sup>21</sup> The memorandum also orders a review of the procedures for controlled unclassified information. For an introduction to this topic, see the National Archives, “What is Controlled Unclassified Information?” at <http://www.archives.gov/cui/>.

<sup>22</sup> President Barack H. Obama, “Memorandum of May 27, 2009—Classified Information and Controlled Unclassified Information,” p. 26277.

<sup>23</sup> E.g., Steven Aftergood, “Draft Order Would Set New Limits on Classification,” *Secrecy News*, September 29, 2009, at [http://www.fas.org/blog/secrecy/2009/09/draft\\_exec\\_order.html](http://www.fas.org/blog/secrecy/2009/09/draft_exec_order.html).

<sup>24</sup> See “Executive Order XXXXX,” August 4, 2009, at <http://www.fas.org/sgp/obama/eo-draft-080409.pdf>.

## **Author Contact Information**

Kevin R. Kosar  
Analyst in American National Government  
kkosar@crs.loc.gov, 7-3968

## **Acknowledgments**

This report originally was written by Harold C. Relyea, who has retired from CRS. Readers with questions about this report's subject matter may contact Kevin R. Kosar.